

# Digital Printing Services

## ***BENEFITS***

It is an ideal solution for companies in the finance, healthcare, education & training, marketing, legal, consulting, technology and other industries.

We take on the responsibility to manage your deadlines for you and ensure that the documents are there for your meetings, conferences, sales presentations and training sessions.

## ***ADVANTAGE***

One of the major advantages of working with Shared FM is that you can depend upon us. Once we agree to fulfill a service with a committed deadline, you can rest assured that we will deliver. We pride ourselves in being flexible and dependable.

Did you know?

***At Shared FM we provide B2B digital printing services that are confidential, secure, convenient, cost effective and fast.***

**Shared FM, located on the 1<sup>st</sup> floor of 300 TradeCenter, in Woburn, MA, provides the following onsite digital printing services:**

- Brochures, Pitch Books, Presentations, Newsletters, Marketing Collaterals, Conference Materials, and Course Packs
- HR and Training Manuals and Technical Publications
- Variable data printing for targeted marketing campaigns

See Back for More Details.

## WHY SHARED FM?

As always, every project executed by us delivers our unique value proposition:

- **Confidentiality** – your confidential documents are secure with us - we cater only to businesses and we are not open to the general public for walk-in service like storefronts
- **Service** – amazing one-to-one service with the quickest turnaround in the industry
- **Quality** – superior quality, guaranteed to surpass your expectations
- **Convenience** – conveniently located within the building complex; pick-up and drop-off service as needed
- **Cost** – we pool resources to deliver economies of scale and cost-savings to you

## DETAILS

Every firm has unique printing needs. Whether it is printing your sales presentations, marketing collateral, training manuals, or annual meeting documents, you can rely on us to deliver superior quality with a high level of service every single time. We provide all types of binding and finishing options such as coil, comb, velo, perfect binding, saddle stitching, and more. All you have to do is send us the files in any format and we will assemble your document for you in the desired manner.

At Shared FM we specialize in meeting the needs of businesses for their document services requirements and have the experience of fulfilling services for hundreds of companies in different locations in multiple geographies consistently. We work with very large Fortune 500 accounts as well as with small offices. By design, we are an extension of your in-house capability and you can save on capital equipment by outsourcing your work to us.

Whether you are looking for digital printing or scanning of documents or for some other custom work related to data entry, data processing and data conversion, we can help you as we work with specific partners to fulfill high volume requirements of services such as:

- **Data entry**
  - Online data
  - Images
  - Paper
  - Documents
  - Handwritten notes
- **Data processing**
  - Online forms
  - Images
  - Paper forms
  - Documents
- **Data conversion**
  - Images
  - Documents
  - Formats

## TRY US!

Contact now for a first time 25% discount on any printing or scanning service or simply email us at [tradecenter@sharedfm.com](mailto:tradecenter@sharedfm.com).

\*We also provide scanning and layout design services.